

Sanction list screening

User Scenario



Table of Contents

- I. Definitions
- II. Prerequisites
- III. Assigning Permissions

Setup

- IV. A. Assisted Setup B. Manual Setup
- V. Viewing addresses

Checking addresses

- VI A. Automatic Checks
 - B. Manual Checks
- VII. Event Log

I. Definitions

The app enables you to screen your contacts, vendors, customers, and differing delivery addresses against different sanction lists while creating or changing automatically. Furthermore, the app can be integrated in different process steps.

Every company is required by law to screen its data against sanction lists and store the results. It is based on United Nations Security Council Resolution 1390 of 16.01.2002.

This Resolution defines measures to combat terrorism and is aimed at persons, companies and organizations established by the Committee of Sanctions, on a public list of names. This app combines the integration with the search engine in the background.

II. Prerequisites

As Sanction list screening is a part of a set of connectors which integrate independent modules the external system "SimPlex", you will need to have either a cloud or on-premises version of SimPlex with the sanction list module activated.

III. Assigning Permissions

To enable non-super users to use the functionality of Sanction list screening, you are required to

assign them a permission set.

- 1. Open the users page by searching for it on the search menu
- 2. Open the card page of the user that you want to grant permissions to Sanction list screening functionality
- 3. Assign the following permission sets

ORVSCB_FULL will grant the user access to some functionality shared between SimPlex connectors

ORVSSL_FULL will grant the user access to the actual Sanction list screening functionality

IV. Setup

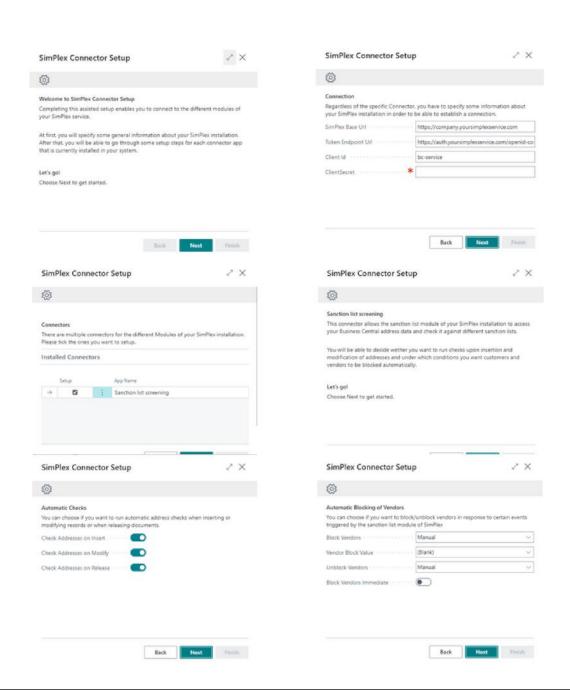
A. Assisted Setup

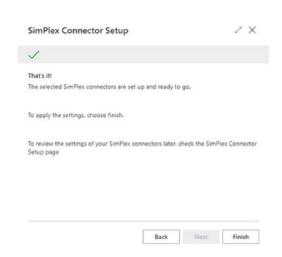
The assisted setup will guide you through all the steps which are necessary to classify addresses stored in your System using your SimPlex service. If the Sanction list screening app is installed but not ready to use a notification will shop up (to users with setup permissions) on the following role centers:

- Accountant
- Accounting Manager
- Accounting Services
- Bookkeeper
- Business Manager

You can start the setup wizard right from this notification by clicking "Run Setup Wizard". Alternatively, the wizard can be started by heading to the assisted setup overview (Search Menu → "Assisted Setup") and clicking on the entry "Setup SimPlex Connectors".

The steps you will have to complete look roughly like this:

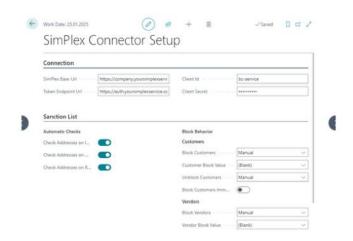




B. Manual Setup

As an alternative to the assisted setup, there also is a manual one. The manual setup can be found by searching for "SimPlex Connector Setup" on the search menu.

Using this page, you have the same options as in the assisted setup, just with a little less guidance.



V. Viewing Addresses

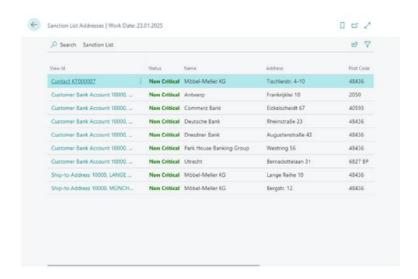
Sanction list screening enables you to view addresses in your system in a hierarchical form. The following list gives an overview of the supported address sources and how they related to each other:

- Customers
 Ship-To Addresses
 Customer Bank Accounts
 Contacts
 Alternative Contact Addresses
- Vendors
 Order Addresses
 Vendor Bank Accounts
 Contacts
 Alternative Contact Addresses
- Employees
- Resources
- Purchase Documents
- Sales Documents

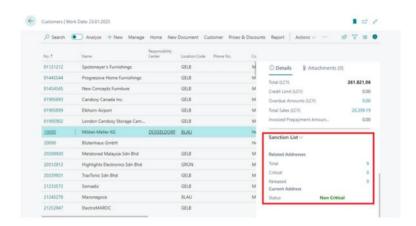
On Card Pages of supported address source, you will find the action "Show Related Addresses":



Which enables you to get an overview of all addresses related to the currently selected record:



On List Pages of supported address sources, there is a sanction list fact box, which provides you with an overview of related addresses separated by status. Using the drilldowns, you can bring up the same overview as you can by "Show Related Addresses":



VI. Checking Addresses

Depending on configuration, address classification may happen automatically, but it can also be triggered manually.

A. Automatic Checks

If "Check Addresses on Insert", "Check Addresses on Modify" or "Check Addresses on Release" are enabled in the setup, automatic classification will be triggered when the relevant event occurs. In case the check results in status "critical", you will be presented the following message:

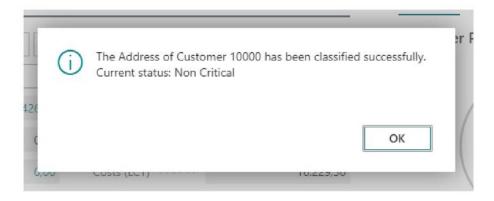


B. Manual Checks

Manual Checks can be triggered on Card Pages of supported address sources, using the action "Classify Address":



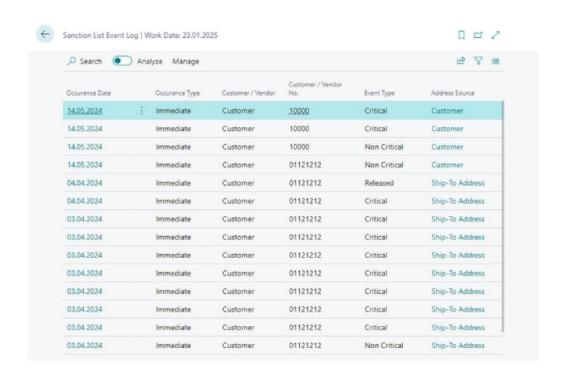
In contrast to the automatic checks, manual checks will always open a dialog showing the status of the address:



VII. Event Log

The event log provides you with an easy way to track status changes of addresses. Every classification, be it manually or automatically, is tracked in the event log.

Notice that manual and automatic classifications will both show an Occurrence Type of "Immediate", while classifications pushed from the outside by your SimPlex service will have an occurrence type of "Batch".



CONTACT

More about this app?

For more information, please contact:

Orgavision S.à r.l. 35, route de l'Europe L-5531 Remich

+352 26660091 help.orvapp@orgavision.lu https://www.orgavision-nav.com

